



THE HONG KONG INSTITUTE OF  
**SURVEYORS**

香港測量師學會

18 October

**HKIS No. 89XXXXX**

**MR LEE XXXXXXXXXXXXXXX**

**[COPY]**

*Kindly note that the original letter of approval is now available at the HKIS Secretariat together with Diary & Log book for collection.*

Dear Mr. Lee,

**APPROVAL OF APPLICATION TO ENTER THE APC SCHEME  
QUANTITY SURVEYING DIVISION**

I am pleased to inform you that your Application to enter the Assessment of Professional Competence (APC) in the Quantity Surveying Division has been approved based on the information that you have provided. The Divisional Education Committee has conducted an assessment on your qualification and confirmed that your APC commencement date is **4 March** and the minimum period of your APC training is **24 months**.

Please note that you should complete and submit the subsequent applications for the Assessment by the due dates as stipulated in the latest version of the Rules and Guide to APC (May ), which is available on the HKIS webpage.

Enclosed, please find your Diary and Log Book for you to commence the entries. In the event that you should change your employment, you must seek the approval from the Institute of your new training arrangements by returning the supplementary form, APC1S/QS as soon as possible.

You are reminded that the Institute will not approve any application for Final Assessment if you do not satisfy the Minimum Training Period.

Should you have any enquiry, please feel free to contact Ms. Judy Shiu of our Education Department.

Yours sincerely,

Encl.

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